

BROADWINDSOR CE VC PRIMARY SCHOOL - FULL GOVERNING BODY MEETING
MINUTES 25th APRIL 2017

Minutes of the Full Governing Body meeting held on Wednesday 25th April 2017 at Broadwindsor School at 1.00pm.

PRESENT: Mr Nigel Arnold, Mr Mark Coghlan, Mrs Diana Coltart, Mrs Jill Maguire (Chair), Mrs Jade McGinty, Rev Jo Neary, Mrs Lisa Walton, Mrs Sally Dawson (Clerk)

	Prayer by Rev Jo.	Action
1.	<u>ACCEPTANCE OF APOLOGIES</u> Apologies were accepted from Mrs Lucie Goss	
2.	<u>DECLARATION OF BUSINESS/PECUNIARY INTERESTS</u> Governors were asked to state any business or pecuniary interest in any matter on the agenda. No interests were declared.	
3.	<u>BUDGET – Receive 3/5 yr plan from Nigel – review and approve – submit by 1st May</u> Everyone had received details of the proposed budget, with 3 scenarios showing various outcomes for the next 5 years. Discussions ensued looking at the fact that a deficit budget would need to be set whichever scenario was decided upon. In all cases the deficit would be ‘repaid’ within 5 years. JN asked about the realistic prospect of employing a shared Headteacher in 2018-19 which would give some savings. NA advised this was possible having had informal talks with a Headteacher within the Collaboration. LW asked about the likelihood of being forced into an Academy structure. NA felt this was a low possibility, more likely that school would choose to go this way within the current Collaboration structure. JN asked , if Academy plans are unclear, would it not be more flexible to appoint a new Headteacher, should NA decide to retire from teaching? Governors considered possible future changes within school staffing; proposed new housing within both Broadwindsor and Drimpton; the likelihood of increased pupil numbers over the next 5 years; National Formula changes; Local Authority SEN funding. SEN funding has been improved since the initial funding figures were presented and this has been reflected in the budget figures but even given this, SEN funding reductions have a great impact on the budget. Governors agreed with the proposal from NA that some TA hours are retained after one of the TAs leaves in early May as support is required in KS1. DC agreed this was desirable as KS1 support is required as part of the SDP to improve Phonics scores. NA suggested up to 6hrs should be adequate after reviewing the TA timetable. Other budget headings were reviewed – looking to see if reductions could be made. Supply budget drops over the 5 year period as Pupil Premium pupils leave,	

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	<p>so funding is reduced, no need for additional support, therefore costs lowered. JN asked about reducing ICT costs but these reflect IT support costs and reduced spending on ICT equipment.</p> <p>After further discussion, JM proposed that Scenario 1 be approved and submitted, as this represents the current staffing picture together with paired back expenditure. All agreed.</p> <p>Governors discussed the idea of informing parents about the current difficulties regarding budget funding and whether voluntary parental contributions could be requested for teaching materials, for example. It was decided to: Submit the budget, then to: Consider letter to parents Inform the PTA of the need for more direct contributions Consider additional non-uniform days as a way of raising funding for specific items for school.</p> <p>This part of the meeting finished at 1.40pm</p>	<p>NA/SD to include 6hrs TA time in budget, then submit to County</p>
	<p><u>ADDITIONAL ITEMS DISCUSSED</u></p> <p><u>New Governor</u> – JM informed Governors that a member of the village community, Dave Chumbley, had come forward to offer his time on the Governing Body. JM and he met and discussed the role and his interest and skills for the role. He currently sits on the Parish Council, is involved in the village community shop and is keen to give back to the village. He has experience and skills in ICT and Health & Safety. He is happy to be the Authority Governor. All Governors agreed he would be a good addition to the governing Body and approved his appointment. As he will be the Authority Governor, further paperwork is required, which JM and SD will complete.</p> <p><u>Governors Tea Party date</u> – As last year’s Tea Party was considered a success, JM recommended it is held again. All agreed. Date will be 12th July at 3.30pm.</p> <p><u>Consultation on mast proposal</u> – JM had received a letter with proposals for a telecommunications mast, which will be situated at the top of Hollis Hill in the village. Other sites have been considered but rejected as unsuitable. JM had been in touch with the Parish Council, who had also been written to. The PC had no objections. After discussion, the GB agreed they too had no objection, in principle.</p>	<p>JM to inform DCh of his appointment; SD to forward appropriate paperwork to him and to County</p> <p>JM to respond as detailed</p>
	<p><u>DATE OF NEXT MEETING</u></p> <p>Next FGB Thursday 8th June at 9.00am.</p>	

The meeting finished at 1.58pm